



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
LOS ANGELES COUNTY COMMISSION ON  
DISABILITIES  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 374A  
LOS ANGELES, CALIFORNIA 90012  
<http://laccod.org>**

**Wednesday, August 21, 2013**

**1:00 PM**

AUDIO LINK FOR THE ENTIRE MEETING. (13-3914)

**Attachments:** [AUDIO](#)

Call to Order. (13-3616)

**President Janet A. Neal called the meeting to order at 1:08 p.m.  
Commissioner Sheila Wright joined the meeting at 1:26 p.m.**

Present: President Janet A. Neal, 2nd Vice Chairperson John B. Troost, Treasurer Wendy Welt Narro, Commissioner John R. James, Commissioner Steve Miller, Commissioner Maria Mustelier-Parrish, Commissioner Alexia Teran, Commissioner Sheila D. Wright and Commissioner Wan Chun Chang

Excused: Vice President Winslow C. Reitnouer, Commissioner Edward A. Colley, Commissioner Michael Gureckas and Commissioner Kecia Brooke Weller

**I. ADMINISTRATIVE MATTERS**

1. Approval of the Minutes from the meeting of June 19, 2013. (Continued from the meeting of July 17, 2013) (13-3191)

**On motion of of Commissioner Wendy Welt Narro, seconded by Commissioner Maria Mustelier-Parrish, this item was approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

2. Recommendation to receive and file the Summary of Notes of July 17, 2013. (13-3619)

**On motion of Commissioner Wendy Welt Narro, seconded by Commissioner John R. James, and unanimously carried, the Summary of Notes of July 17, 2013 was received and filed.**

**Genevieve Clavreul addressed the Commission noting the Public Comment Section of the July 17, 2013 Summary of Notes should reflect denial to address the Commission by President Neal to Ms. Clavreul.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

3. Discussion and approval of the Total Recall Captioning, Inc. contract to provide captioning services for the Commission on Disabilities' regular monthly Commission meetings and the Access Awards Luncheon, for Fiscal Year 2013-14, in an amount not to exceed \$3,300. (13-3646)

**On motion of Commissioner Wendy Welt Narro, seconded by Commissioner Alexia Teran, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

4. Discussion and approval of the Total Recall Captioning, Inc. contract to provide captioning services for the Commission on Disabilities' monthly KTYM Radio Show, for Fiscal Year 2013-14, in an amount not to exceed \$2,400. (13-2476)

**Daniel Garcia addressed the Commission.**

**After discussion, on motion of Commissioner Wendy Welt Narro, seconded by Commissioner John R. James, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

5. Discussion and approval of the KTYM Contract to provide airtime segments for the Commission on Disabilities' Monthly Radio Show for Fiscal Year 2013-14, in an amount not to exceed \$1,800. (13-2477)

**Daniel Garcia addressed the Commission.**

**During discussion, Commissioner Steve Miller requested staff provide Commissioners with the informational flyers of the Radio Show for additional dissemination.**

**After discussion, on motion of Commissioner Wendy Welt Narro, seconded by 2nd Vice President John B. Troost, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

6. Approval of amendments to the Commission on Disabilities' By-Laws, as submitted by the Executive Committee. (Continued from the meeting of 7/17/13) (13-3197)

**On motion of Commissioner Wendy Welt Narro, seconded by Commissioner Alexia Teran, this item was approved with the following vote:.**

**Ayes:** 8 - President Janet A. Neal, 2nd Vice Chairperson John B. Troost, Treasurer Wendy Welt Narro, Commissioner John R. James, Commissioner Maria Mustelier-Parrish, Commissioner Alexia Teran, Commissioner Sheila D. Wright and Commissioner Wan Chun Chang

**Abstentions:** 1 - Commissioner Steve Miller

**Excused:** 4 - Vice President Winslow C. Reitnouer, Commissioner Edward A. Colley, Commissioner Michael Gureckas and Commissioner Kecia Brooke Weller

**Attachments:** [SUPPORTING DOCUMENT](#)

7. Approval of the Liaison Ad-Hoc Committee's amended recommendations regarding Los Angeles County Departments reporting to the Commission, as submitted by Chair Steve Miller. (Continued from the meetings of 6/19/13 and 7/17/13) (13-2851)

**On motion of Commissioner Wendy Welt Narro, seconded by Commissioner John B. Troost, this item was approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

8. President's Report for July 2013. (13-3621)

**President Janet A. Neal thanked everyone for coming to the meeting. She provided an overview of the rules of conduct, sign in sheet, mailing list and speaker cards available for members of the public. She reported KTYM will be providing additional airtime at no cost to the Commission.**

9. Monthly Staff Report by Emma De Jesus. (13-3622)

**Emma De Jesus, Staff, reported that the Annual Access Awards Luncheon registration is now available online. She provided Commissioners with copies of sponsor letters available to Commissioners for dissemination. Commissioner Wendy Welt Narro was referred to her district office for submittal of additional nominations.**

**She reiterated to those Commissioners interested in claiming for mileage, all forms must be submitted to staff and certified by Human Resources. Once certified, mileage claims can be processed. She added claims are not retroactive and must be submitted on a monthly basis. She announced that Supervisor Zev Yaroslavsky was awarded Champions of Families Award from El Nido Family Centers.**

10. Monthly Report by Events' Committee Chair Janet A. Neal. (13-3623)

**Chair Janet A. Neal reported Robert Smith will sing the National Anthem at the Access Awards Luncheon.**

**Donna Morgan, Genevieve Clavreul, Maria Tan, Sandra Clayton, Sawako Nitao, Daniel Garcia and Robert Coto addressed the Commission regarding transportation.**

**Donna Morgan, Daniel Garcia and Genevieve Clavreul addressed the Commission on uneven sidewalk.**

**After discussion, at the request of Commissioner Maria Mustelier-Parrish, the Executive Committee will work with staff in constructing a letter to the respective departments/agencies to address transportation issues.**

**After further discussion, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

11. Monthly Report by Louis Burns, Access Services Customer Support Administrator, Access Services Inc. (13-3624)

**Louis Burns, Access Services Customer Support Administrator, Access Services Inc., reported that he received from Emma De Jesus, Commission Services staff, a letter from a constituent regarding issues with Access Services. Mr. Burns stated that Access Services has opened an investigation regarding constituent concerns.**

He also reported on a letter submitted by President Janet A. Neal regarding follow up notifications referring constituent to incorrect public entities. Mr. Burns will also research this information and report back to the Commission at a later meeting.

President Janet A. Neal requested Mr. Burns research why Access Services does not offer taxi coupons to people with disabilities (bring awareness to Access Services management the need for taxi coupons. Mr. Burns addressed Daniel Garcia's concern regarding Access Services incentives for drivers.

Phyllis Coto, Daniel Garcia and Sawako Nitao addressed the Commission regarding Access Services' Accessibility policies for people with disabilities.

Mr. Burns responded to questions posed by the Commission and audience members. He added METRO has approved Access Services' Budget and will monitor calls to Access Services as well as actions regarding services being provided.

Following discussion, by common consent, there being no objection, this item was filed.

12. Monthly Report by Yvonne Price, ADA Compliance Administrator and Giovanna Gogreve, ADA Paratransit Program Administrator for Los Angeles County Metropolitan Transportation Authority. (13-3625)

Yvonne Price, ADA Compliance Administrator of METRO informed the Commission that METRO has purchased a table for the Access Awards Luncheon. To be seated at the table will be members of METRO's Executive Advisory Officers.

There is now a focus group at METRO which includes all divisions and operators. The intent is to get operators input to METRO's management in order to provide better, safer and more efficient service to constituents. Ms. Price introduced METRO's new ADA Manager, Jess Segovia, and informed the Commission that Mr. Segovia will be presenting METRO's monthly report to the Commission.

**Mr. Segovia gave a brief synopsis of his work history with METRO. He stated that he began working at Access Services, Inc. in 1998 until 2006, and he started working with METRO five weeks ago. His primary work focus is transportation and ensuring that people with disabilities have access. During his tenure with Access Services, Inc. he worked with transit agencies in creating the Free Fare program and travel training "Train the Trainers". His role with METRO focuses on all aspects of ADA operation and designing of current and future facilities. METRO conducted a presentation called "Above and Beyond the ADA" which goal is to continue providing services that goes beyond standard ADA provisions. He further stated that METRO has a Mystery Rider program that observes and reports back to METRO in order to improve customer service and ride.**

**President Janet A. Neal, Commissioners Wendy Welt Narro and Alexia Teran commented on this item.**

**Genevieve Clavreul, Maria Tan, Phyllis and Robert Coto commented on this item.**

**Following discussion, by common consent, there being no objection, this item was filed.**

### **III. MISCELLANEOUS**

#### **Matters Not Posted**

- 13. (13-4020)**

**No matters were posted.**

#### **Public Comment**

- 14. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (13-3627)**

**Donna Morgan, Genevieve Clavreul, Maria Tan, Sandra Clayton, Sawako Nitao, Gary Fitzberg, Daniel Garcia and Robert Coto addressed the Commission.**

**Adjournment**

15. Adjournment for the August 21, 2013 meeting. (13-3628)

**On motion of Commissioner Wendy Welt Narro, seconded by Commissioner Alexia Teran, the meeting was adjourned at 3:00 p.m. in memory of Wince Vanderbuilt King II, retired Fire Fighter, City of Los Angeles Fire Department.**

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